

Internship II | Student Teaching

CEED 461-01 or TTCE 591-01

Biola University / Talbot School of Theology

Instructor: Matthew M. Barnes, M.A., M.A.

Spring 2009

M 10:30 AM - 12:10 PM

STUDENTS WITH DISABILITIES

Students desiring accommodations for this class on the basis of physical learning, psychological or emotional disability are to contact The Learning Center which houses both learning assistance and disability services. The Learning Center is located upstairs in the Biola Library and can be reached by calling 562.906.4542 or extension 4542 from on campus.

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COURSE DESCRIPTION

The primary purpose of this course is to train you in platform speaking techniques which you will use in front of a class, church, camp or in a conference setting. There will be structured experiences in teaching in a field setting with a selected age group. Lesson preparation, execution and evaluation will be emphasized. CE majors only.

Note: As a Christian educator, you must be competent in your ability to communicate your message with skill and clarity. You will rarely have the opportunity to receive honest feedback regarding your ability to speak in a public setting. Others will talk **about** you, but seldom will they talk **to** you about how to improve. In this class, we will critique each other and discuss specific ways to improve your delivery.

WALKING THE PATH

On any journey, there are many steps we take to reach our destination. The journey you are on right now is about discovering how God has uniquely created you to worship Him. (Really, this is the same lifelong journey that every Christian is on.) Presumably, if you're a CE Major and taking this course, you're at least considering worshipping Him through a career in ministry. One of the most important and developmental steps you can take on your journey is into an internship: a time of intentional development of your skills and gifts and a time for you to explore the areas of ministry that you may be interested in.

No matter what area of ministry you may be called to, one thing is certain... the ability to share God's Word and His impact in your life is vital to being effective in reaching people for Christ.

This 15 week step on the path of your journey is meant to develop your skills as a communicator. However, this isn't just about the technical aspects of delivery. It's about forming who you are as a communicator and insuring that you are prepared to communicate effectively.

As your guide, it will be my role to provide feedback and deliver information. I will be providing tools for your journey as well as assisting you in creating your teaching values. However, it is up to **YOU** to decide what to do with that information. You will not be evaluated based upon what information you **KNOW** but on **HOW** you choose to apply that information.

Finally, I've laid out the path of our journey as best I can from the vantage of a starting point. However, it's going to be up to all of us to work together to forge through and bring discoveries that might change our path slightly. How much influence you wish to have on our journey is your choice.

The challenge is yours to take.

COURSE OBJECTIVES

By the completion of this course (including all classwork, demonstrations, assignments, readings and discussions), the following objectives and learning outcomes will be assessed and demonstrated:

Objective #1 :: Establish and successfully complete a supervised teaching internship in a church or para-church organization by the end of the term. (If you are not in an internship by the end of the third week of class, you will be dropped from the course.) **(IDEA Objective #8)**

This means that you will...

- ▶ have had the opportunity to **lead at least three sessions** and **teach at least six sessions** in your church or para-church organization. (Assignment #'s 6, 10, 12)
- ▶ have met with and received practical guidance and feedback in ministry development from your lab site supervisor **at least eight times**. (Assignment #12)
- ▶ have reflected on your internship experience for personal/professional **growth and development**. (Assignment #'s 3, 11)

Objective #2 :: Demonstrate competency in and understanding of the use of the provided teaching tools. **(IDEA Objective #3)**

This means that you will...

- ▶ have demonstrated the ability to **develop effective instructional objectives**. (Assignment #1)
- ▶ have demonstrated the ability to **create effective lesson plans**. (Assignment #1)
- ▶ have demonstrated the ability to **utilize effective storytelling techniques**. (Assignment #4)
- ▶ have discovered and began work on **eliminating personal roadblocks to effective communication**. (Assignment #11)
- ▶ have **clearly articulated a passage of scripture** for public presentation. (Assignment #7)

Objective #3 :: Begin to develop your own personal teaching values based on the Environmental Values and Pathway Values established in the course. **(IDEA Objective #2)**

This means that you will...

- ▶ have demonstrated an understanding of **using the REAL method** in creating an effective learning environment. (Assignment #'s 2, 4, 5, 6, 9, 10)
- ▶ have demonstrated an understanding of creating a path to learning by **teaching through your life, teaching through the Scriptures, creating a clear response** and **developing lessons in community**. (Assignment #'s 2, 4, 5, 6, 9, 10)
- ▶ have demonstrated the synthesis of materials and personal experiences into **personal teaching values**. (Assignment #8)

REQUIRED TEXT

Anthony, M & Anthony, T. *Student Workbook for Internship 2*.

COURSE REQUIREMENTS (ASSIGNMENTS)

Assignment #1 :: Lesson Plan (10 points) DUE WEEK THREE

Develop a 3-5 page lesson plan for a new teaching session in **your** ministry. Use the sample lesson plan in the workbook as a guideline and utilize one of the methods presented in class. You must clearly identify the instructional objectives (the "what for?") as well as the answers to "who?," "where?," "when?," and "what?"

Assignment #2 :: Testimony (2 points) DUE WEEK FOUR

3-5 minute testimony presentation as assigned in class. (Graded on preparation only.)

Assignment #3 :: Reflections (2 points) DUE WEEK SIX

1-2 page reflections paper as assigned in class. (Graded on preparation only.)

Assignment #4 :: Storytelling (2 points) DUE WEEK SIX

3-4 minute storytelling presentation as assigned in class. To be critiqued on storytelling techniques presented in class. (Graded on preparation only.)

Assignment #5 :: Lesson Introductions (2 points) DUE WEEK EIGHT

1-2 minute lesson introduction as assigned in class. To be critiqued on effective introduction techniques presented in class. (Graded on preparation only.)

Assignment #6 :: Teaching Tape #1 (25 points) DUE WEEK TEN

Videotape a teaching session in ministry. Enclose the tape/disc in a 9"x12" manila envelope with the following contents included:

- ▶ Video of your teaching on **either DVD or Mini DV format**. This session should include all elements discussed in class to date. **IF YOU TURN IN A TAPE, IT MUST BE CUED TO THE BEGINNING OF YOUR TEACHING!**
- ▶ **Typed** lesson plan.
- ▶ **Thoroughly completed** self-evaluation form of your teaching.
- ▶ Field Supervisor's evaluation form **signed by your Ministry Supervisor**. (If it is not signed, you will not receive points for this portion.)

Assignment #7 :: Scripture Reading (2 points) DUE WEEK ELEVEN

Scripture reading in the context of a lesson as assigned in class. (Graded on preparation only.)

Assignment #8 :: Values Paper (2 points) DUE WEEK FOURTEEN/FIFTEEN

3-5 page overview of the values you have personally adopted in your approach and philosophy to teaching. (Graded on preparation through the Values Week formation activity.)

Assignment #9 :: Lesson Demo (2 points) DUE WEEK FOURTEEN/FIFTEEN

10 minute lesson demo as assigned in class. (Graded on preparation only.)

Assignment #10 :: Tape #2 (25 points) DUE WEEK FOURTEEN

Videotape a teaching session in ministry. Enclose the tape/disc in a 9"x12" manila envelope with the following contents included:

- ▶ Video of your teaching on **either DVD or Mini DV format**. This session should include all elements discussed in class to date. **IF YOU TURN IN A TAPE, IT MUST BE CUED TO THE BEGINNING OF YOUR TEACHING!**
- ▶ **Typed** lesson plan.
- ▶ **Thoroughly completed** self-evaluation form of your teaching.
- ▶ Field Supervisor's evaluation form **signed by your Ministry Supervisor**. (If it is not signed, you will not receive points for this portion.)

Assignment #11 :: Self Analysis (10 points) DUE WEEK FOURTEEN

Develop a 4-5 page, comprehensive self-assessment. Describe your strengths and weakness as a public speaker/teacher. Discuss any growth you've observed this semester as well as specific ways in which you will continue to develop your skills in the coming months/years.

Assignment #12 :: Ministry Accountability Chart (16 points) DUE WEEK FIFTEEN

Complete your ministry accountability chart to demonstrate the completion of your internship. **WILL NOT BE ACCEPTED WITH YOUR MINISTRY SUPERVISOR'S SIGNATURE.**

THE PATH AHEAD (COURSE CALENDAR)

This calendar may be changed at the discretion of the instructor or as the learners and instructor discover needed turns on the path.

Week / Date	Topic	Assignment Due/Notes
01 - 01.26.09	Class Overview/Internship Experience/ Philosophy/Path/Values	None
02 - 02.02.09	TOOLS: Instructional Objectives/Lesson Plans	None
03 - 02.09.09	EV: Relational/Experiential	Assignment #1 Due! Ministry Supervisor App. Due!
04 - 02.16.09	TOOLS/PV: Storytelling/Through Your Life	Assignment #2 Due!
05 - 02.23.09	REFLECTIONS WEEK	None
06 - 03.02.09	TOOLS: Identifying Roadblocks	Assignment #3 Due! Assignment #4 Due!
07 - 03.09.09	TOOLS: Shaping a Lesson/Effective Intros	None
08 - 03.16.09	EV: Applicable/Learner-Oriented	Assignment #5 Due!
09 - 03.23.09	TOOLS: Object Lessons	None
10 - 03.30.09	PV/TOOLS: Through the Scriptures/ Scripture Reading	Assignment #6 Due!
11 - 04.06.09	PV: Clear Response/In Community	Assignment #7 Due!
	SPRING BREAK	
12 - 04.20.09	TOOLS: Distractions/Instructions/Q&A	None
13 - 04.27.09	VALUES WEEK	None
14 - 05.04.09	Values/Lesson Demo	Assignment #8 Due! Assignment #9 Due! Assignment #10 Due! Assignment #11 Due!
15 - 05.11.09	Values/Lesson Demo/Internship Wrap-Up	Assignment #8 Due! Assignment #9 Due! Assignment #12 Due!

CLASSROOM POLICIES – PLEASE READ!

Grading Standards for Written Work

Whereas Biola University desires to maintain the highest standards with respect to the composition of all written work, any student paper exhibiting poor grammar, spelling errors, typographical errors, or other substandard academic expression shall have the overall grade for that paper reduced accordingly. Generally, a paper will be deemed substandard and ineligible to receive an “A” grade when it averages three or more compositional errors per page. Moreover, at the discretion of the professor, the substandard paper may be returned to the student for correction and resubmission with appropriate grade penalties. Students deficient in writing skills may seek assistance at the Biola Writing Center. All written work within the Christian Education Department should follow the Publication Manual of the American Psychological Association, Fifth Edition.

Plagiarism

Biola University sees any form of plagiarism as a serious problem with serious consequences. Please refer to the academic integrity statement in the Student Handbook, Academic and Behavioral Standards section.

Late Assignments

Please note, I do not accept late assignments. I do this to help you transition into the real world of ministry. Your Pastor will not tolerate late or sloppy work so to prepare you for the standards which you will be held to in your career, any assignment turned in late will receive an automatic grade of zero. Students have had to repeat this course and postpone graduation because they turned their assignments in late. Plan ahead!!

Attendance Policy

Your internship experience is meant to prepare you for a profession in ministry. To that end, your internship is to be treated like a job for the next 15 weeks. Part of your internship requirement is to attend this class. You will be allowed 1 absence. **Subsequent absences will lead to a 5% deduction in your final grade per absence!** Students have had to retake this class (and even postpone graduation) due to absences. Any work missed due to absences cannot be made up.

Instructor Availability

I would be happy to meet with you for personal counseling, class scheduling, or career advisement. You can contact me via email at matthew.barnes@matthewbarnes.net or call me at **ROCKHARBOR** church @ 714.384.0914 or at 714.803.7450.